Subject: FW: Public Records Request — Automated License Plate Reader (ALPR) Program
Date: Thursday, July 16, 2026 at 4:16:09 PM Central European Summer Time
From: FOIA
To: Mark Williams
Attachments: image001.jpg, image002.jpg, image001.png, Western Carolina resale agreement and SOW - fully executed..pdf, T2 invoice 10.17.25.pdf, T2 Purchase Order.pdf, PO-20C-00006 License Plate Recognition (LPR).doc, Summary - PO P0211446.pdf, Quote_20260213_165459 (1).pdf, NC - Western Carolina University Campus PD - Law Enforcement Agreement - (1) (2).pdf, Invoices - PO P0211446.pdf, Western Carolina University PD-June 2026 Renewal- (2) 1 year scouts & 1 comm_V1 (1).pdf, 052926 P0214280 INV0013744.pdf, Summary - PO P0214280.pdf

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Good afternoon,

Attached are the responsive documents for your request.

Best,

Western Carolina University

Shelly Fulk
Executive Assistant
Office of Legal Counsel and Institutional Integrity
Western Carolina University | 520 H. F. Robinson Administration Building
1 University Drive, Cullowhee, NC 28723
o: (828) 227.7116 | [redacted]

From: Mark Williams <mwilliams@ricefamilylaw.com>
Sent: Sunday, June 28, 2026 6:16 PM
To: FOIA <FOIA@email.wcu.edu>
Subject: Public Records Request — Automated License Plate Reader (ALPR) Program

You don't often get email from mwilliams@ricefamilylaw.com. Learn why this is important

To the Public Records Officer / Office of General Counsel:

Pursuant to the North Carolina Public Records Law (N.C. Gen. Stat. § 132-1 et seq.), I request copies of the following records concerning your institution's use of automated license-plate-reader (ALPR) cameras, including any provided by Flock Safety, Genetec, Motorola, or any other vendor, whether operated by your campus police or accessible to them through another agency's network:

1. All current contracts, quotes, purchase orders, and renewals with any ALPR vendor.
   Attached.
2. Any policy, directive, or standard operating procedure governing ALPR use, access, data retention, and auditing.
   Attached.
3. The number of ALPR cameras operated by or accessible to your institution (fixed and mobile), and the locations or areas they cover.
   14 (6 mobile and 8 fixed)
4. The retention period for captured plate data, and the schedule on which it is deleted.
   1 year. (365 days)
5. Any memoranda of understanding or data-sharing agreements with other agencies — local, state, or federal (e.g., the municipal police department, the county sheriff, the N.C. SBI, ICE, CBP, other UNC System institutions) — and any participation in a statewide or nationwide lookup network.
   No
6. If your institution operates or accesses a Flock Safety network, the following reports generated from the Flock "Insights" tab, for the most recent three complete calendar months (March 1, 2026 through May 31, 2026), in native CSV or Excel format: (a) the Organization Audit — searches performed within your institution's own Flock organization; (b) the Network Audit — searches of your institution's Flock network by any agency in the Flock system; and (c) the Event Log. Each of these reports is generated on demand within the Flock platform and is not burdensome to produce.
   N/A
7. Your institution's Flock network/sharing configuration — the organization sharing settings showing State Network, Nationwide Network, and Community Network participation, and any custom sharing arrangements (an export or screenshots of the sharing/organization settings will suffice).
   N/A
8. The names of agencies and organizations with which your institution shares ALPR data; from which it receives ALPR data; with which it shares "hot list" information; and from which it receives "hot list" information.
   Attached. Our police department does not share access to this system with any other departments.
9. Any records of misuse, policy violations, or disciplinary action related to ALPR use.
   No

Please provide records electronically where available. If any portion is withheld, please cite the specific statutory exemption and produce all reasonably segregable non-exempt portions, and advise of any fees before incurring them. Thank you for your assistance.

Thank you,

~Mark

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